

Governance Sub-Committee Meeting

Friday January 17th, 2025

12pm

Via MS TEAMS

Record of Decisions

Via Teams: A. Yeo (Chair/Vice-President EC/LoP/OPBO), M. Larcher, M. Hawco (Volunteer)

Regrets: N. Prier (President), C. Hill, F-A. Roux

Staff via Teams: J. George (General Counsel and Director of Policy), R. Beaulé (Executive Director), S. Newman (Administrative Assistant)

Staff regrets: K. Khouri (Legal Counsel), J. Hutt (Senior Advisor to the President)

1. Opening of the meeting

- Meeting was officially called to order at 12:04pm. Quorum was reached. J. George reads the CAPE Statement on Harassment. J. George accepts the role of Anti-harassment Resource Person for the meeting.

2. Approval of Agenda

- Be it resolved that the January 17th, 2025, agenda be approved unanimously.

3. Approval of Minutes from November 15th, 2024

- Be it resolved that the November 15th, 2024, amended minutes be approved unanimously.

4. Overview of policies to submit to January NEC

a. Donation Policy (Michael)

- Members voted on a donation policy, limiting discretion.
- Personal relationships with union members may limit donations.
- The Finance committee should monitor donation policy.
- A review period is important to ensure changes are well-thought-out and practical.
- Privacy issues should be considered when publishing donation requests.

b. Local Establishment and Restructuring Forms (Annie)

- A. Yeo and M. Hawco discuss formatting and highlighting amendments for a resolution.
- New local establishment form created to provide more information for NEC approval (10 members in good standing, capacity, budgetary goals).

- A. Yeo discusses six options for restructuring a local union, including merging, dividing, transferring members, and more.
5. Policy progress report back
- A. Yeo shared the CAPE Policies and Protocol review document.

 - A. Yeo motions to bring forward the donation policy to the NEC, M. Hawco seconds. Approved unanimously.
6. Closing of meeting

The meeting was adjourned at 1:50pm.

The above record of decisions is accepted as a true representation of the Governance Sub-Committee meeting held on January 17th, 2025.