

# New Federal Workers and new locals Sub-Committee Meeting

Thursday September 5<sup>th</sup>, 2024

12PM

Via TEAMS

## Record of Decisions

Via Teams: A. Yeo (Vice-President EC, LoP, OPBO), A. Brabant (Chair), W. Harrison (Volunteer), D. Podkowka (Volunteer), A. Slizak (Volunteer)

Regrets: N. Prier (President), J. Hutt (Senior Advisor to the President), A. Poliquin (Director of Representation and Education)

Staff via Teams: J. Courty (Local Liaison Officer), K. Brook (Senior Labour Relations Officer), S. Cousineau (Administrative Assistant)

1. Opening of the meeting
  - Meeting was officially called to order at 12pm.
  
2. Approval of Agenda
  - Be it resolved that the September 5<sup>th</sup>, 2024, agenda be approved unanimously.

3. Approval of Minutes from July 11<sup>th</sup>, 2024
  - Be it resolved that the July 11<sup>th</sup>, 2024, minutes be approved unanimously.
  
4. Roundtable
  - Each member of the sub-committee and CAPE staff presents themselves.
  
5. Local starter pack
  - A. Yeo explains the local starter pack, being a foundational document informing how to go about starting your local and developing it afterwards.
  - All locals should be receiving their starter packs the week of September 9<sup>th</sup>, 2024.
  
6. Onboarding session
  - CAPE has many locals and each one of them has their own way of onboarding their members.
  - Step 1: Contacted all non-regional local Presidents and verify if they were invited to onboarding sessions.
  - Step 2: To contact the local's HR directly.
  - Members share their updates entered in the spreadsheet.

*A. Yeo leaves the meeting.*

## 7. Closing of meeting

The meeting was adjourned at 12:45pm.

The above record of decisions are accepted as a true representation of the New Federal Workers and new locals Sub-Committee meeting held on September 5<sup>th</sup>, 2024.