

Governance Sub-Committee Meeting

Friday September 20th, 2024

12pm

Via MS TEAMS

Record of Decisions

Via Teams: A. Yeo (Chair/Vice-President EC/LoP/OPBO), M. Larcher, F-A. Roux (Volunteer), M. Hawco (Volunteer)

Regrets: N. Prier (President), C. Hill, S. Holmes, G. Brabazon, J. Hutt (Senior Advisor to the President), K. Khouri (Legal Counsel), S. Newman (Administrative Assistant)

Staff via Teams: J. George (General Counsel and Director of Policy)

1. Opening of the meeting
 - Meeting was officially called to order at 12:10pm.

2. Approval of Agenda
 - Be it resolved that the September 20th, 2024, agenda be approved unanimously.

3. Approval of Minutes from August 23rd, 2024

- M. Larcher suggests an amendment to include the names of the members for the online voting. Be it resolved that the amended August 23rd, 2024, minutes be approved unanimously.

J. George joins the meeting.

4. CAPE policies and protocol list review and discussion

a) Financial transparency motion (J. Solomon)

- M. Larcher presents and explains the content of the Policy on Travel Expense Disclosure.
- J. George identifies privacy considerations with disclosing travel expenses.

M. Larcher leaves the meeting.

b) Policy progress report back

- M. Hawco presents the Privacy Policy.
- Modifications and feedback were made from members and CAPE employees.

A. Yeo motions to present the Privacy and Language Policy at the October 2024 NEC, following feedback and amendments by the legal team. Seconded by F-A. Roux.

7. Closing of meeting

The meeting was adjourned at 1:45pm.

The above record of decisions is accepted as a true representation of the Governance Sub-Committee meeting held on September 20th, 2024.