

Governance Sub-Committee Meeting

Friday August 23rd, 2024

12pm

Via MS TEAMS

Record of Decisions

Via Teams: A. Yeo (Chair/Vice-President EC/LoP/OPBO), G. Brabazon, W. Vasquez Gutierrez, F-A. Roux (Volunteer), M. Hawco (Volunteer)

Regrets: N. Prier (President), M. Larcher, C. Hill, S. Holmes, J. Hutt (Senior Advisor to the President), J. George (General Counsel and Director of Policy), K. Khouri (Legal Counsel)

Staff via Teams: S. Cousineau (Administrative Assistant)

1. Opening of the meeting
 - Meeting was officially called to order at 12pm.

2. Approval of Agenda
 - Be it resolved that the August 23rd, 2024, agenda be approved unanimously.

3. Approval of Minutes from June 21st, 2024

- Be it resolved that the June 21st, 2024, minutes be approved unanimously.

4. Online vote results

- Be it resolved that the Governance Subcommittee accept and put forward these changes of the Donation Policy to the NEC for vote at the Special NEC meeting on August 2, 2024. Carried.

In favour: M. Larcher, S. Holmes, G. Brabazon, F-A. Roux

Opposed: 0

Abstentions: A. Yeo

5. CAPE policy progress report backs

a) Privacy policy – Michael

- M. Hawko shares his CAPE revised privacy policy draft document with the sub-committee.

- The sub-committee have shared their edits and comments regarding the document.

b) Local establishment application form – Annie

- A. Yeo shares the application form, which includes the sub-committees' suggestions.

c) Local Bylaws – Annie / Félix-Antoine / Michel

- These policies are outdated.

- F-A. Roux shares his screen to present the Local Bylaws framework document.
- d) Language policy – Félix-Antoine
 - F-A. Roux shares the Language policy changes.
- e) Territorial acknowledgement – Greer
 - G. Brabazon is Chair of the Communications sub-committee and needs to take some steps first.
(Such as their ToRs and structure)
- f) Awards and recognition policy – Greer
 - The awards are to be presented at the AGM.
- g) Update on donation policy – Greer
 - The policy was due for it's 3-year update.
 - There was a SGM made on the donation policy.
 - Code of Ethics and Harassment Prevention policy both needs updating.

7. Closing of meeting

The meeting was adjourned at 1:35pm.

The above record of decisions is accepted as a true representation of the Governance Sub-Committee meeting held on August 23rd, 2024.