



Governance Sub-Committee Meeting
Friday June 21st, 2024
12pm
Via Teams Meeting

RECORD OF DECISIONS

Via Teams: N. Prier (President), A. Yeo (Chair/Vice-President EC/LoP/OPBO), M. Larcher, C. Hill, F-A. Roux (Volunteer), M. Hawco (Volunteer)

Regrets: G. Brabazon, S. Holmes, J. Hutt (Senior Advisor to the President), J. George (General Counsel and Director of Policy)

Staff via Teams: K. Khouri (Legal Counsel), F. Raposo (IM and IT Coordinator), S. Cousineau (Administrative Assistant)

1. Opening of the meeting

Meeting was officially called to order at 12:05pm. Quorum was reached. N. Prier reads the CAPE Statement on Harassment. K. Khouri accepts the role of Anti-harassment Resource Person for the meeting.

2. Approval of Agenda

Be it resolved that the June 21st, 2024, agenda was approved unanimously.

3. Welcome new members

A. Yeo welcomes the new members.

4. Approval of Minutes from June 4th, 2024

A small amendment was made in the minutes. Be it resolved that the amended June 4th, 2024, Minutes were approved unanimously.

5. Results of online vote

- The motion was passed.



6. Discuss the CAPE membership portal and its implications for the deferred motion regarding Bylaw 2 (Antoine's motion)

a) How does this impact the legal opinion?

- Nate doesn't think publishing NEC meeting videos pose a security issue.

b) How will the recordings of NEC meetings be shared?

- The recordings will be in the portal.

c) What are the accessibility and language features?

- The portal will be made accessible (through CART) and in both French and English.

d) What privacy measures will be in place (i.e. censoring video, limited sharing)?

- The portal is password protected; however, it does not stop members from downloading or screen recording things and sharing them.

M. Larcher proposed some edits to the Bylaw 2 motion. Approved unanimously.

7. Proposed virtual meeting policy / Regional Councils

- N. Prier presents the benefits of virtual meetings:
 - CAPE establishes a general policy that membership meetings at all levels should be held virtually as the primary and preferred meeting format, as a cost-saving measure.
 - All CAPE meetings must offer a virtual participation option, to accommodate all members and their respective needs.
 - Regional Councils will be supported by the National Office in delivering one hybrid meeting per calendar year.

N. Prier F. Raposo leave the meeting.

8. CAPE policies and protocol list review and delegation

a) Financial transparency motion (Jeremy's motion)

Deferred to next meeting.



b) Local establishments motion (Guelph motion)

- An accessibility auditor will review all policies and protocols and will come back with comments and recommendations.

A. Yeo motions for the Governance subcommittee to propose a motion to the NEC to ask various subcommittees to provide comments on existing policies. Approved unanimously.

- Members of the Governance subcommittee put their names down for CAPE policies and protocol review items.

9. Roundtable

10. Closing of meeting

The meeting was adjourned at 1:47pm.

The above minutes are accepted as a true representation of the Governance Subcommittee meeting held on June 21st, 2024.