



Governance Sub-Committee Meeting
Tuesday March 26th, 2024
12pm
Via Teams Meeting

RECORD OF DECISIONS

Via Teams: N. Prier (President), A. Yeo (Chair/Vice-President EC/LoP/OPBO), M. Larcher

Regrets: C. Hill, G. Brabazon, J. George (General Counsel and Director of Policy), J. Hutt (Senior Advisor to the President), J. Courty (Local Liaison Officer)

Staff via Teams: K. Khouri (Legal Counsel), F. Raposo (IM and IT Advisor), S. Cousineau (Administrative Assistant)

1. Opening of the meeting

Meeting was officially called to order at 12pm. Following a roll call, quorum has been reached. K. Khouri reads the CAPE Statement on Harassment and identifies himself as Anti-Harassment Resource Person for the meeting.

2. Approval of Agenda

A. Yeo includes item #5, Quebec Local Bylaws, to the Agenda. Be it resolved that the amended March 26th, 2024, agenda be approved.

Moved by: M. Larcher

Seconded by: A. Yeo

In favour: 3

Opposed: 0

Abstentions: 0

Motion carried.

3. Approval of Minutes from March 15th, 2024

Be it resolved that the March 15th, 2024, Minutes be approved unanimously.

4. Discuss motions deferred to the Governance Sub-Committee

a) **NEC Motion: “Be it resolved that the NEC direct the Governance Committee to delineate the geographic boundary between the Guelph and Toronto regional locals”**

- F. Raposo presents a comparison chart of the current method and proposed method for new local assignments.



- M. Larcher makes suggestions regarding specific local assignments in Quebec.
- The NEC to approve the boundaries for Quebec and Montreal.

b) NEC motion: “That the NEC amend Bylaw 2 to add article 2.8 stating that "For the purposes of transparency, transcripts of the proceedings of NEC meetings will be produced and published within a reasonable delay in the original language as well as in both official languages. And that this amendment to the bylaws only comes into force 30 days after its adoption.”

F. Raposo leaves the meeting.

- A discussion was held regarding NEC meeting transcripts.

K. Khouri leaves the meeting.

- M. Larcher suggests the meetings be recorded, transcribed, and posted on YouTube.
- The sub-committee will bring the following motion to the NEC: That the NEC amend Bylaw 2 to add article 2.8 stating that "For the purposes of transparency, recording of NEC meetings will be produced and published within a reasonable delay in the original language as well as in both official languages. And that this amendment to the bylaws only comes into force 30 days after its adoption.”

5. Quebec Local Bylaws

a) Quebec local has developed in line with CAPE’s Constitution and Bylaws as well as with CAPE’s local Framework. As per article 22.5 of CAPE’s Constitution, such documents are to be reviewed to ensure consistency with the Constitution by a CAPE subcommittee.

6. Terms of reference (touch base)

- K. Khouri had shared his edits by email.
- M. Larcher suggests that volunteers should not have voting power.

7. Outline Governance Sub-Committee work plan

- a) ERC recommended campaigning policy**
- b) CAPE framework for local bylaws**



c) Delegated convention

8. Scheduling of meetings for 2024

Removed from the Agenda.

9. Closing of meeting

The meeting was adjourned at 2pm.

The above minutes are accepted as a true representation of the Governance Sub-Committee meeting held on March 26th, 2024.