



**Education Sub-Committee Meeting**  
**Friday, March 8<sup>th</sup>, 2024**  
**12pm**  
**Via Teams Meeting**

**RECORD OF DECISIONS**

**Via Teams:** A. Yeo (Vice-President, EC/LoP/OPBO), N. Burrton (Chair), M. Wylie, G. Brabazon, R. Ajmera, D. Hagar, B. Latour

**Regrets:** N. Prier (President), B. Panasyuk, M. Davidovic, C. Hill, D. Osorio (Education Officer), J. Courty (Local Liaison Officer)

**Staff via Teams:** A. Poliquin (Director of Representation and Education), J. Hutt (Senior Advisor to the President), S. Cousineau (Administrative Assistant)

**1. Opening of the meeting**

Meeting was officially called to order at 12:05pm. Quorum was reached.

**2. Approval of Agenda**

S. Cousineau requests to include the approval of the previous meeting minutes. Be it resolved that amended March 8<sup>th</sup>, 2024, agenda be approved unanimously.

**3. Approval of Minutes from February 9<sup>th</sup>, 2024**

Be it resolved that the February 9<sup>th</sup>, 2024, Minutes be approved unanimously.

**4. Discussing terms of reference**

- The committee will focus primarily on political education.
- They will also coordinate with CAPE National, which will focus on skills-based training on workplace issues and organization.
- N. Burrton shares the committee's calendar of events from the ToRs.
- Comments were made regarding the PSAC strike event.
- A. Poliquin points out that we should check with the communications team to ensure we don't overlap the events with other committees or CAPE national.

*R. Ajmera joins the meeting.*



- A general presentation of the monthly events and activities was shared, and committee members shared their input and ideas.
- Some less event focused ideas were shared for the month of June.

#### **5. Scheduling of meetings for 2024**

It is agreed amongst the committee members that they meet every second Friday of every month at 12pm ET.

#### **6. Discussing the call for volunteer members**

- To have the ToRs approved at the NEC meeting.
- B. Latour mentions that the ToRs should be approved prior to the call for volunteers by CAPE national.
- A. Poliquin states that the call-out is being finalized and is on the way.
- N. Burrton suggests we cap the committee at 15 members.

#### **7. Closing of meeting**

The meeting was adjourned at 1pm.

*The above minutes are accepted as a true representation of the Education Sub-Committee meeting held on March 8<sup>th</sup>, 2024.*