



Education Sub-Committee Meeting
Friday, February 9th, 2024
12pm
Via Teams Meeting

RECORD OF DECISIONS

Via Teams: N. Prier (President), A. Yeo (Vice-President, EC/LoP/OPBO), R. Ajmera, N. Burron, C. Hill, D. Hagar, M. Davidovic, B. Latour

Regrets: J. Courty (Local Liaison Officer), M. Wylie, B. Panasyuk, G. Brabazon

Staff via Teams: A. Poliquin (Director of Representation and Education), D. Osorio (Education Officer), J. Hutt (Senior Advisor to the President), S. Cousineau (Administrative Assistant)

1. Opening of the meeting

Meeting was officially called to order at 12:04pm. Quorum was reached.

2. Approval of Agenda

Be it resolved that the February 9th, 2024, agenda be approved.

Moved by: N. Prier

Seconded by: B. Latour

In favour: 8

Opposed: 0

Abstentions: 0

Motion carried.

N. Burron moves to Chair the meeting, seconded by N. Prier.

Motion carried.

N. Burron calls for committee members to present themselves.

3. Choosing a Chair

a. Assigning of Chair

M. Davidovic suggests there be a Co-Chair and nominates N. Burron as Chair. Be it resolved that N. Burron is now Chair of the Education Sub-Committee.

Moved by: M. Davidovic

Seconded by: C. Hill

In favour: 6



Opposed: 0
Abstentions: 0

Motion carried.

4. Discussing terms of reference

The Committee does not currently have ToRs drafted, however, N. Burron has created a draft plan. Document was presented to the committee.

A. Poliquin presents the Education Committee's current mandate, being to empower and define the roles of the Stewards. It is also mentioned that CAPE is working on publishing knowledge regarding Steward Training on the CAPE website.

A. Yeo suggests we include operational workplace for LREO in the ToRs.

N. Burron questions how the Committee and the CAPE staff will divide tasks and events.

A. Poliquin presents the Education Committee's priorities, consisting of launching internally a Welcome to CAPE program containing tools for locals to use, creating a toolkit for local Executives, and working on Steward Training and Local Executives Training. Pilot is planned to be sent in Spring. Anti-oppression training, interpreters training (Health & Safety), off-site training, facing the employer arguments, conflict-free workplace, and Human Rights are all topics that are currently in the works.

N. Burron shared a list of topics for members to review and comment on.

Action item: A. Poliquin to share the priority list to the committee after the meeting.

5. Scheduling of meetings for 2024

Deferred to next meeting.

6. Discussing the call for volunteer members

N. Burron states that volunteer members should join the committee meetings only once in a while but the committee members should meet once a month.

N. Prier, J. Hutt, and A. Poliquin leave the meeting.

N. Burron states that the call for volunteers should be done once the ToRs are finalized.



7. Closing of meeting

The meeting was adjourned at 1pm.

The above minutes are accepted as a true representation of the Education Sub-Committee meeting held on February 9th, 2024.