

# March 7<sup>th</sup>, 2023 2:30 PM EST Employment and Benefits Defence Sub-Committee Meeting Via Teams Meeting

## MINUTES

**In Attendance:** Katia T, Maryse P, Greg P. (chair), Clarisse H, Camille A., Scott C. (vice-chair), Andre P, Andreas T, Kelly M, Claude A and Megan G.

Apologies: Pinelopi M (second vice-chair) Jennifer G, Sandy H and Jean O

Call to order: 2:30 PM

#### Approval of Agenda:

- Agenda was approved

#### Volunteer list review:

- Sub-Committee unanimously decided to accept all 7 volunteers who responded (motioned by Kelly M seconded by Andreas T.)
- Volunteers in yellow to receive a reminder email

#### **TOR Defense fund review:**

- To bring forward in next meeting

#### **Action Plan:**

Scott C provided a brief overview of the plan

- The plan will have 3-4 pillars, awareness, communication, research etc
- Developing a website or app for communication was discussed.
- Jesael is working on streamlining the action plan for the next meeting.

#### Other:

- WFA directive to discuss next meeting

#### Action items:

- Maryse to invite volunteers to the next meeting
- Clarisse to email the volunteer list that has accepted
- Maryse to email volunteers as reminder with a turn-around time by March 16<sup>th</sup> 12pm EST

### Meeting adjourned at 3:32 PM EST.