



**Date:** November 3, 2011

**From:** Michael Zinck, Chair, Constitution and By-Laws Committee

**To:** CAPE Membership

**Subject: Constitution and By-Law amendments**

The Constitution and By-Laws Committee was mandated by the National Executive Committee (NEC) to review the Constitution and By-Laws in order to address new issues that have arisen.

Below is a brief explanation of the amendments for your consideration and approval.

#### **By- Law # 10 – Retired members**

The objective of the change is to allow the NEC to appoint a former member of CAPE or its predecessors who have retired from the Public Service as a non-voting advisor to any sub-committee of the Association.

#### **By-Law 12 – Loans to Members**

The objective of the change is to prohibit the loaning of membership monies or any other valuables by any CAPE entity to any of its members or another party.

#### **By-Law 13.1 – Constitutional Amendment Process By Member or Local**

The objective of this change is to outline the process for a member or Local to submit a petition to a vote of the membership to amend the Constitution.

#### **By-Law 13.2 – Constitutional Amendment Process By the NEC**

The objective of this change is to outline the process for the NEC to submit a petition to a vote of the membership to amend the Constitution.

### **By-Law 14 – Suspension due to Absenteeism**

The objective of this change is to describe the process by which the NEC can suspend one of its members from the NEC or one of its sub-committees.

### **Constitutional Mmendment to Clause 11 – Duties and Responsibilities of members of the National Executive Committee**

The objective of this change is to describe the duties and responsibilities of members of the NEC. This is new section as these duties had not been described before.

### **Constitutional Amendment to Clause 15 - Resolutions**

The objective of this amendment is to remove the ability to use Resolutions to propose changes to the Constitution or By-Laws as there are proposed or existing processes which members will use to undertake such amendments.

Members are encouraged to read the full text of the changes which they will find included. The Constitution and By-Laws Committee and your National Executive Committee ask for your support of the proposed amendments.

Respectfully submitted,

Michael Zinck  
Chair, Constitution and By-Law Committee